

INMAN ELECTRIC MOTORS, INC. - APPLICATION FOR EMPLOYMENT (Please use pen)

Inman Electric Motors, Inc., is an equal opportunity employer and does not discriminate in any aspect of employment on the basis of race, color, or religion, sex, pregnancy, sexual orientation, natural origin, marital status, age, ancestry, veteran status, physical or mental disability, or any other legally protected status.

Please exclude any information, which may indicate your race, color, religion, sex, pregnancy, sexual orientation, national origin, marital status, age, ancestry, veteran status, physical or mental disability, or any other legally protected status.

Date: _____

Name: _____
Last First MI

Telephone Number: _____

Cell / Message Phone: _____

Address: _____
No. Street
City State Zip Code

Type of employment desired: _____ Full-time _____ Part-time

Position Applied for: _____ Salary Desired: _____

Date Available for work: _____ Referred to Inman Electric by: _____

Are you willing to work any shift? _____ Yes _____ No

What hours are you available to work? _____

Can you perform the functions of any job with or without reasonable accommodations? _____ Yes _____ No

Some of our positions have certain physical characteristics that make them difficult or impossible for some people to do.

Can you.....

- Read and write English, and be able to communicate and understand instructions effectively - both verbally and in writing? _____ Yes _____ No
- Calculate and understand basic arithmetic? _____ Yes _____ No
- Sit, Stand, Kneel, Crouch and stoop? _____ Yes _____ No
- Lift up to 50 lbs.? _____ Yes _____ No
- Work around oil and oil mist? _____ Yes _____ No

If you answered NO to any of the above questions, please explain: _____

Are you at least 18 years old? _____ Yes _____ No If hired, can you furnish proof of your age? _____ Yes _____ No

Are you legally authorized to work in the U.S.? _____ Yes _____ No

Do you have any relatives or friends working at Inman Electric Motors, Inc.? _____ Yes _____ No

If yes, please provide their name: _____

EDUCATION

Circle Highest Grade Completed:

High School	9	10	11	12
College, Trade	1	2	3	4

If you did not graduate from High School, did you complete your G.E.D.? Yes No

HIGH SCHOOL

School Name: _____

City: _____

State: _____

COLLEGE /UNIVERSITY

School Name: _____

City: _____

State: _____

Major / Minor: _____

Graduated: Yes No

Degree: Associates Bachelors Masters

VOCATIONAL / BUSINESS / OTHER

School Name: _____

City: _____

State: _____

Course of Study: _____

Graduated: Yes No

Have you ever applied for a position with Inman Electric Motors, Inc. before? Yes No

If yes: When? _____ What position? _____

Have you ever worked for Inman Electric Motors, Inc. before? Yes No

If yes: When? _____ What Position? _____

Have you ever been convicted of a felony or misdemeanor other than a minor traffic accident? Yes No

If Yes, please explain (**NOTE:** A conviction is not an absolute bar to employment but will be considered, as it related to fitness and ability to perform the job): _____

WORK EXPERIENCE

Please list all employment for the past 10 years, including times of unemployment, starting with the most recent position. If there is not a 10 year history, please fill out as far back as possible. All information **MUST** be completed. You may attach a resume, but not in place of completing the required information.

Employed From: ____/____/____ Employed To: ____/____/____
Company Name: _____
Company Address: _____
Supervisors Name: _____ Supervisors Phone Number: _____
Job Title: _____
Duties & Responsibilities: _____
Starting Salary: \$_____/Hour Ending Salary: \$_____/Hour
Reason for leaving: _____

Employed From: ____/____/____ Employed To: ____/____/____
Company Name: _____
Company Address: _____
Supervisors Name: _____ Supervisors Phone Number: _____
Job Title: _____
Duties & Responsibilities: _____
Starting Salary: \$_____/Hour Ending Salary: \$_____/Hour
Reason for leaving: _____

Employed From: ____/____/____ Employed To: ____/____/____
Company Name: _____
Company Address: _____
Supervisors Name: _____ Supervisors Phone Number: _____
Job Title: _____
Duties & Responsibilities: _____
Starting Salary: \$_____/Hour Ending Salary: \$_____/Hour
Reason for leaving: _____

WORK EXPERIENCE, continued

Employed From: ____/____/____ Employed To: ____/____/____
Company Name: _____
Company Address: _____
Supervisors Name: _____ Supervisors Phone Number: _____
Job Title: _____
Duties & Responsibilities: _____
Starting Salary: \$_____/Hour Ending Salary: \$_____/Hour
Reason for leaving: _____

Employed From: ____/____/____ Employed To: ____/____/____
Company Name: _____
Company Address: _____
Supervisors Name: _____ Supervisors Phone Number: _____
Job Title: _____
Duties & Responsibilities: _____
Starting Salary: \$_____/Hour Ending Salary: \$_____/Hour
Reason for leaving: _____

REFERENCES

Name	Address and Phone Number	Relationship to You	Occupation
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____

SKILLS

INDUSTRIAL

How Long:

EXPLAIN:

Where

When

What Type

- Assembly _____ Years
- Electronic Assembly _____ Years
- Forklift _____ Years
- General Labor _____ Years
- Inspection _____ Years
- Inventory _____ Years
- Material Handling _____ Years
- Packaging _____ Years
- Shipping/Receiving _____ Years
- Sorting _____ Years
- Warehouse _____ Years

INDUSTRIAL EQUIPMENT

- Blue Prints _____ Years
- Calipers _____ Years
- Micrometers _____ Years
- Tools _____ Years

MACHINE OPERATORS / SKILLED POSITIONS

- CNC _____ Years
- Drill Press _____ Years
- Grinder _____ Years
- Crane _____ Years
- Hoist _____ Years
- Lathe _____ Years
- Metal Shear _____ Years
- Punch Press _____ Years
- Set Up _____ Years
- Electrician _____ Years
- Machinist _____ Years
- Machine Maintenance _____ Years
- Tool and Die _____ Years
- Welder _____ Years
- Auto Mechanic _____ Years
- Diesel Mechanic _____ Years
- CDL Driver _____ Years

Any other skills you have that are not listed above: _____
